**PADBURY PARISH COUNCIL**

**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**

**on Tuesday 11th September 2018 at 7.30 p.m.**

# **Present:**

Cllr. S. Dickens, Vice-Chairman; Cllr. F. Morris; Cllr. V. Murray; Cllr. P. Burton; Cllr. M. Williamson

# **Also present:**

Deborah O’Brien, Locum Clerk; Rosie Geddes, Parish Clerk; District Cllr S. Renshell

# **Period of Public Questions:**

There were none

# **Apologies**

Received from Cllr. M. Long, Chairman; Cllr. K. Roberts; District Cllr J. Chilver

# **Declarations of Interest**

There were none

# **To Confirm the Appointment of Rosie Geddes as Parish Clerk / RFO**

**RESOLVED** to appoint Rosie Geddes as Parish Clerk / RFO and employment contract signed

# **Minutes :**

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 10th July 2018 - PPC/03/1819 and Thursday 12th July 2018 – PPC/03extra/1819

# **Sportsfield, Play Area and Woodland.**

* 1. Annual RoSPA inspection report. The ‘maypole’ equipment deemed to be extremely worn by inspectors has been disabled. Members considered the quote from Timberplay and have decided to explore other options available to replace that piece of equipment. Clerk to explore options and costings, including looking at possible WREN grant, for new equipment and once decided then to add to budget for next year. Cllrs Dickens and Morris to supply and replace ‘balance blocks’. **RESOLVED** to not go ahead with Timberplay quote, Clerk to notify Timberplay.
	2. NPower have still not attended to correct the single phase 3 rate meter to utilise the built-in timers and ensure that the storage heaters only run at night. Appointments have been booked three times with the engineer not attending each time. Clerk contacted Npower and email received from Senior Npower Manager on 21/08/18 who was investigating the job failures but still not heard back. Clerk to continue to chase. Cllr Morris remains on standby to let them into the Pavilion to carry out the work.
	3. Refurbishment - Sub-committee are due to attend Westbury and Drayton Parslow pavilions for comparison and to help explore options for the refurbishment.
	4. Cllr Dickens repaired the gate at Millennium Wood but fence and gate still needs attention. Cllr Dickens to return to fix woodwork.
	5. Members decided the picnic bench which was removed due to its’ poor condition is to be replaced. Clerk to research replacement options.

# **Planning**

**59.1** New Applications – none received

**59.2** Decisions made by AVDC **Members noted:**

* 18/01728/APP | Erection of an agricultural building and associated works. | Grange Farm Thornborough Road – APPROVED
* 18/01634/APP | Single storey side extension | Foxwood 9 Bennetts Close – APPROVED
* 18/01832/APP | Two/single storey rear extension and single storey front extension | 17 Springfields - APPROVED
* 18/01703/APP | Demolition of bungalow and erection of new dwelling | Fairhaven Main Street - REFUSED
* 18/00691/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End Padbury – REFUSED

**59.3** Awaiting determination by AVDC:

* 18/01699/ADP | Application for reserved matters pursuant to outline permission 15/03744/AOP for layout, scale, external appearance, the access, and the landscaping of the site for residential development of up to 40 dwellings | Land Adjacent To Winslow Road

**59.4** Other Planning issues: **Members noted:**

* 17/03324/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End **Appeal Ref:** 18/00050/REF **Planning Inspectorate Ref:** APP/J0405/W/18/3208655
* A Community Led Plan (CLP) for Padbury. Cllr Roberts to update at October meeting

# **Finance**

**60.1 Account Balances:**

**RESOLVED** to note that the balances for the Bank accounts are as follows:

Barclays Community Current account xxx959 £17,444.13 (as at 29th May 2018) – as per latest statement

Barclays COU IAS account xxx970 £18,356.51 (as at 31st March 2018) – as per latest statement

Barclays Millennium Wood accpunt xxx198 £4,728.00 (as at 10th July 2018)

* 1. **RESOLVED to make the following payments:**

Paid between meetings:

* Bucks Playing Field Association £20.00 (Direct Debit 3/4/18 not previously recorded)
* Anglian Water - £50.88 – pavilion water – Direct Debit 01/08/18
* NPower - £84.48 (£70.40 + £14.08 VAT) Direct Debit 13/8/18
* D. O’Brien - £285.30 (August salary less PAYE; Envelopes £3.00; Microsoft 365 renewal £49.99; VAT £10.00) – cheque 101970
* HMRC – £55.60 - August PAYE – cheque 101971
* NBPPC - £20.00 – 2018/19 membership – cheque 101972
* Npower – £194.50 (£162.08 + £32.42 VAT) – Unmetered Street Lighting MPAN1 Jun ’18 - Cheque 101973
* Npower – £12.31 (£10.26 + £2.05 VAT) - Unmetered Street Lighting MPAN2 June 18 - Cheque 101974

Paid at meeting:

* Bob Gough – £80.00 - Pavilion Maintenance July & August - Cheque 101975
* D. O’Brien –£206.16 - (£111.16 half month September salary net PAYE; mobile top-up £10.00; website renewal £85.00) Cheque 101976
* HMRC – £27.80 – September PAYE for D. O’Brien - Cheque 101977
* Timberplay - £540.00 (£450.00 + £90 VAT) – Full inspection of play equipment – Cheque 101978
* BALC – Budget Training - £38.32 – Cheque 101979
* Npower – £200.98 (£167.48 + £33.50 VAT) – Unmetered Street Lighting MPAN1 July 18 - Direct debit 11/09/18
* Npower – £12.70 (£10.58 + £2.12 VAT) - Unmetered Street Lighting MPAN2 July ’18 – Direct debit 11/09/18
* E-ON - £165.30 (£137.75 + £27.55 VAT) – Street Lighting Quarterly Maintenance September – Cheque 101980
* T Hartshorn - £25 – Sportsfield Mowing – Cheque 101981
	1. **RESOLVED to note the following income:**
* £100.00 – Millennium Wood funding (July & August)
* £25.00 – advertising revenue, Padbury Pump (13/08/18)
	1. **RESOLVED** to accept the Income and Expenditure reports as of 31/08/18. Clerk to contact bank to obtain previous missing statements.

**60.5** New bank mandate was signed to add Rosie Geddes as Parish Clerk / RFO and administrator, and remove Mrs Taylor. Once new mandate has come into force to obtain new copies of statements. Mandate to be submitted to bank (completed next day – 12/09/18).

# **Other Parish Council Business**

* + Presentation ceremony of Best Kept Village 2018 due to take place on Saturday 15th September 2018. Thanks to Cllrs Dickens and Morris for their efforts in achieving the award.
	+ Pump printing costs. **RESOLVED** to continue with current printer.
	+ Destruction of outdated parish council documents. Cllr Burton circulated list of held documents and discussion was had over which documents to keep and destroy. **RESOLVED** that any documents to be kept by Clerk in fire-proof document box.

# **Aylesbury Vale District Council (AVDC):**

District Cllr Renshell confirmed a decision on Unitary is still awaited. An invite was extended to the quiz night which is due to take place on Friday 19th October on behalf of two local charities at £15 per person including dinner. A Silent Soldier memorial is due to be erected at the AVDC on Thursday.

# **Bucks County Council:**

Nothing to report.

# **Correspondence circulated in between meetings via e-mail:**

* Minutes of NBPPC AGM and ordinary business meeting held on 27 June 2019
* TfB - TTRO - A418 Aylesbury Rd, Bierton to Rowsham
* AVDC Gambling Policy review
* Police and Crime Commissioner newsletter - July 2018
* Planning Application Consultation 18/02355/ACL – for information
* AVDC - Health & Safety Guidance Note
* AVDC - Planning Update - DM Principal Planners
* Luton Airport non-statutory consultation
* Minutes for Buckingham Local Area Forum, Wednesday 27th June 2018, 6.30 pm
* BCC- Announcement on household recycling centres
* LLAL consultation
* AVDC - Building design in Aylesbury Vale
* AVDC - PC Conference
* Buckinghamshire Minerals and Waste Local Plan Examination
* Changes ahead for Community Impact Bucks
* TfB conference presentations
* BCC News: Planned road works update
* New venues to view Luton expansion plans
* Transport and Works Act Order Submitted for East West Rail
* BMKALC - Important Advice Following Outcome of Ledbury Town Council Judicial Review
* Best Kept Village Competition 2018
* NALC - Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)
* TfB - Strategic Highway Maintenance Programme - week commencing 30/07/18
* NALC - Call for evidence: Rural Economy
* RSN Rural Funding Digest - August Edition
* BCC - Local Parish Infrastructure Priorities and Future Workshops
* Amazing new LEGO exhibition at Bucks County Museum, Aylesbury this summer
* Buckingham Local Area Forum - Deadline for TfB schemes 2019-20
* Waterside Festival
* BMKALC - Weekly Updates
* BMKALC - Parish Liaison and TFB Conference Update
* CIB Member Survey
* Consultation: LGA green paper for adult social care and wellbeing
* Meeting Thursday 13th September 2018, 6.30 pm, Buckingham Local Area Forum
* Strategic Highway Maintenance Programme : week commencing 13th August 2018
* AVDC - Planning forum for Parishes – Cllr Burton to attend
* Change of location for meeting 13/09/2018, 18:30, Buckingham Local Area Forum
* The Salvation Army – recycling bank – Parish Council declined
* AVDC - Recycling & Waste - New bin collection schedules
* Chairmans invite - Quiz night
* BCC Household Recycling Centres - Public Consultation
* The Rural Bulletin - 29 August 2018
* BCC – Streetlighting survey – to be completed by Deborah O’Brien
* North Bucks Parishes Planning Consortium – meeting with Cllr Strachan – date to be confirmed

# **Highways**

* Unmetered street lighting – contract has been renewed with LASER/NPOWER and invoicing is now via direct debit.
* Quote from E-ON to replace lantern PL4 at Church Lane / Lodge Close. Members discussed options. **RESOLVED** to accept the quote of £260 + VAT for an INDO AIR1 15W LED lantern. Clerk to contact E-ON to undertake works.
* Bucks CC Streetlighting survey – Deborah O’Brien to complete and submit.
* Local Parish Infrastructure Priorities – members have been requested to complete associated forms regarding their priorities for the village in the case of any spare funding becoming available. Clerk to circulate the form for members to complete for the next meeting.

# **RESOLVED**

that the clerk would attend the Budget Setting for Town and Parish Councils’ training on 13/09/18 (cost £38.32).

# **Dates of next meetings**

Padbury Parish Council – Members are asked to note and confirm: 9th October 2018; 13th November 2018; No meeting in December

# **Any other business**

* Cllr Williamson proposed to reinstate the meeting in December. To be discussed and decided on at the meeting in October.
* Cllr Murray enquired about the status of the Speedwatch signs. At last contact they were due to be sent over. Clerk to contact Simon Garfield to chase.

Meeting closed at 9.30 pm

Signed…….…………………………………………….………………………Chairman Date…………………………